

4270 Sunnyside Drive Holland, Michigan 49424-8653 616.399.2711 616.399.6889 fax www.welchdry.com

## **APPLICATION FOR EMPLOYMENT**

To the Applicant: WelchDry is an equal opportunity employer and will not unlawfully discriminate on the basis of race, color, sex, religion, national origin, age, marital or veteran status, the presence of a medical condition or handicap, height, weight, or any other protected status.

PERSONAL			
Name			Date of Application
(Last)	(First)	(Middle)	
Address			Telephone
(Number)	(Street)	(City)	(Zip)
Social Security No			Are you 18 yrs. or older? Yes $\square$ No $\square$
Are you a U.S. Citizen?	Yes □ No □		
Are you authorized to wor	rk in the United Sta	tes? Yes □ N	No 🗆
Have you filed an applica	tion with WelchDry	before? Yes	□ No □ If yes, date(s)
List any friends or relative	es working here		
What method of transport	ation will you use t	o come to wor	k?
EMPLOYMENT DESIRE	D		
Position(s) applied for			
Kind of work sought:	Full time □ Part tim	ne 🗆	
Do you have any special applied for?			other experiences that relate to the position(s)
Wage desired		Date ava	ilable to work
EMPLOYMENT EXPERII	ENCE (List current	or most recen	t job first)
Employer		Address_	
Job title	Sur	ervisor	

Date employed From	To	
Hourly Rate/Salary Starting	Final	
Reason for leaving		
Employer	_Address	
Job title	Supervisor	
Date employed From	To	
Hourly Rate/Salary Starting	Final	
Reason for leaving		
Employer	Address	
Job title	Supervisor	
Date employed From	To	
Hourly Rate/Salary Starting	Final	
Reason for leaving		
	Diploma? Yes □ No □ If no, GED?	
Vocational/Training (Name/Loca	tion)	
Years Completed	Diploma? Yes □ No □	
College (Name/Location)		
Years Completed	Diploma? Yes □ No □	
Graduate (Name/Location)		
Years Completed	Diploma? Yes □ No □	
MILITARY SERVICE RECORD		
	the Armed Forces of the United States or in a State National Gu	ard?
Rank at discharge	Date of discharge	
Are you in the reserves? If yes, d	ate obligation ends	
Special technical training		

## ADDITIONAL INFORMATION Have you ever been convicted of a crime? If so, where, when and nature of offense Do you have a valid driver's license? Yes □ No □ License No. State any additional information that you feel may be helpful to us in considering your application **REFERENCES** (Do not include relatives or former employers) Name Address Phone Number Years Acquainted Name Address\_ Phone Number\_\_\_\_\_Years Acquainted\_\_\_\_\_ **AUTHORIZATION AND UNDERSTANDING:** Upon the signing of this application, I represent that all of the information now or hereafter given by me in support of my application is true and complete. I authorize you to verify any of the information concerning my employment, education, credit or medical history with the appropriate individuals, companies, institutions or agencies, and I authorize them to release such information, as you require, including my prior disciplinary employment record, without any obligation to give me written notice of such disclosure. I also authorize you to release any information requested by any of my prospective or subsequent employers without any obligation to give me written notice of such disclosure. I hereby release you and them from any liability whatsoever as a result of any such inquiries and disclosures. I agree that any false information in support of my application may subject me to discharge at any time during the period of employment. I understand that WelchDry, Inc. is an at-will employer and operates under the provision that Employees have the right to resign their position at any time, with or without notice or with or without cause. WelchDry, the employer, has similar rights to terminate the employment relationship at any time, with or without notice, and with or without cause. I agree that this arrangement may only be altered in writing directed to me personally and signed by the President of WelchDry. I agree that I shall be bound by the other rules, policies, regulations and terms and conditions of employment of the firm as they are from time to time changed, and no additional obligations can be imposed on the Company except those which have been acknowledged in writing, by the President or his designated representatives. I hereby authorize WelchDry to deduct from each and every period of my pay any amounts necessary to offset damages caused by me or the value of property or money entrusted to me by, or owed by me to WelchDry during the course of my employment. I agree that any action or suit against WelchDry arising out of my employment or termination of employment, including, but not limited to, claims arising under State or Federal civil rights statues, must be brought within 180 days of the event giving rise to the claims or be forever barred. I waive any limitation periods to the contrary.

Please submit to <a href="mailto:humanresources@welchdry.com">humanresources@welchdry.com</a> or via fax (616)399-6889

(Date)

(Signature)